

MASTER PLUMBER

GENERAL RESPONSIBILITIES

In a lead capacity, perform and coordinate a full range of plumbing installation, service, maintenance, repair and replacement in accordance with applicable Federal, State and local laws.

ESSENTIAL TASKS include the following; other duties may be assigned.

1. Plan, coordinate and schedule plumbing repair, installation and replacement projects and preventive maintenance
2. Perform visual and operational inspections on plumbing systems
3. Perform tests, preventive maintenance, high level troubleshooting, and complex plumbing repairs and installations
4. Independently respond to plumbing calls and make emergency plumbing repairs as needed
5. Perform assignments in a lead capacity, providing oversight and training to other building maintenance staff
6. Maintain clean, orderly, and safe work environment
7. Complete paperwork for projects and work orders
8. Maintain daily work schedule records, materials lists and inventories
9. Report to work outside of normal working hours for emergency operations
10. Perform related duties as to specific assignments
11. Any employee may be identified as Essential Personnel during emergency situations.
12. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
13. Communicate with managers, supervisors, co-workers, citizen, and others, maintain confidentiality; and represent the County

EDUCATION AND EXPERIENCE

1. High school diploma or general education diploma (GED)
2. Significant plumbing experience as demonstrated, recognized and licensed by the Maryland Board of Plumbing

*A comparable amount of training and experience may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES

1. Read and interpret manuals, information manuals and policies
2. Apply detailed knowledge of technical methods, practices and procedures
3. Complete work orders, specifications, and time cards
4. Use mechanical/hand tools, pipe threader, welder/acetylene torch, amp and volt meter, sewer equipment and other maintenance equipment
5. Use computer software programs and/or other applications

CERTIFICATES, LICENSES, REGISTRATIONS

1. Valid driver's license
2. Master Plumbing License
3. Current Backflow Certification accepted by the State of Maryland
4. DOT (Department of Transportation) Physical Card
5. Requires criminal background check as condition of employment